

# Public Document Pack

**Tony Kershaw**

Director of Law and Assurance

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Working with Town and Parish Councils

29 January 2019

**A meeting of the Joint Western Arun Area Committee will be held at 7.00 pm on  
Wednesday, 6 February 2019 at The Regis School, Westloats Lane, Bognor  
Regis, PO21 5LH**

**Tony Kershaw**

Director of Law and Assurance

## Your local Councillors

### West Sussex County Councillors:



**Francis  
Oppler**  
Bognor Regis  
East



**Ashvin  
Patel**  
Bognor Regis  
West & Aldwick



**David  
Edwards**  
Bersted



**Jacky  
Pendleton**  
Middleton



**Dawn  
Hall**  
Nyetimber



**Hilary  
Flynn**  
Felpham



**Derek  
Whittington**  
Fontwell

### Arun District Councillors:



**Susan  
Bence**  
Bersted



**Trevor  
Bence**  
Aldwick  
West



**Leonard  
Brown**  
Orchard



**John  
Charles**  
Barnham



**Norman  
Dingemans**  
Walberton



**Paul  
English**  
Felpham



**Stephen  
Haymes**  
Yapton



**Matt  
Stanley**  
Bognor  
Regis



**Paul  
Wotherspoon**  
Middleton

### Town and Parish Councillors:

[Aldwick](#)

Mrs Lilian Richardson

[Aldingbourne](#)

Mr Martin Beaton

[Barnham](#)

Mr Keith Ballard

[Bersted](#)

Mr Brian Knight

[Bognor Regis](#)

Mr Adam Cunard

[Clymping](#)

Mr Colin Humphris

[Eastergate](#)

Mr Chris Allington

[Felpham](#)

Mrs Jaime Wild

[Ford](#)

Mr Trevor Ford

[Madehurst](#)

Mr R H Green

[Middleton](#)

Mr David Darling

[Pagham](#)

Mr Ray Radmall

[Slindon](#)

Mrs Barbara Brimblecombe

[Walberton](#)

Mr Edmund Camerer Cuss

[Yapton](#)

Mr Michael Pickthall

## **Invite you to come along to the Joint Western Arun Area Committee**

Area Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

**Information relating to Your Energy Sussex, a Council backed Energy saving initiative will be available prior to the start of the meeting from 6.30pm.**

### **Agenda**

1. **Welcome**

2. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

3. **Minutes** (Pages 5 - 10)

To confirm the minutes of the meeting of the Joint Western Arun Area Committee held on 31 October 2018 (cream paper).

4. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

5. **Urgent Action Update** (Pages 11 - 12)

The Committee is asked to note the decision taken, under the Urgent Action procedure, which was taken since the last meeting of the Committee. The Committee is asked to note this decision was taken after consultation with the CLC Chairman and Select Committee Chairman.

6. **'Talk With Us' - Public Question Time (15 Minutes)**

Members of the Public have the opportunity to ask questions of their elected representatives.

**The Committee would encourage members of the public to submit their questions at least 3 days in advance of the meeting to allow for more substantive answers to be given.** Please contact Jack Caine on 0330 222 8941 or via email at [Jack.Caine@Westsussex.gov.uk](mailto:Jack.Caine@Westsussex.gov.uk)

7. **Presentation: your Energy Sussex**

The Committee will received a presentation on the Council backed energy scheme 'Your Energy Sussex'.

8. **Community Policing Update** (Pages 13 - 14)

A local Sussex Police representative will be in attendance to update Members on Community Policing issues and answer questions.

Latest crime statistics are to follow Details of reported crime can be found at: <https://www.police.uk/>

9. **Highways Update** (Pages 15 - 16)

The Committee are asked to note the written update from the Area Highways Manager.

The Committee are also asked to suggest agenda items for discussion at the next Highways and Transport Subgroup meeting.

10. **Community Initiative Funding** (Pages 17 - 34)

Report by the Director of Law and Assurance.

The report summarises Community Initiative Funding Applications submitted via the West Sussex Crowd. The Committee is invite to consider the applications and pledge funding as appropriate.

11. **Authority School Governors** (Pages 35 - 42)

Report by Director of Educations and Skills.

The Committee is asked to approve the nominations of Authority School Governors as set out in the report.

12. **Date of Next Meeting**

The next meeting of the Committee will take place on 19 June at a venue to be confirmed. Members wishing to place an item on the agenda please notify Jack Caine on 033 02 228941 via email: [jack.caine@Westsussex.gov.uk](mailto:jack.caine@Westsussex.gov.uk).

**To: All members of the Joint Western Arun Area Committee**

**Filming and use of social media**

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

## **Joint Western Arun Area Committee**

31 October 2018 – At a meeting of the Committee at 7.00 pm held at Main Hall, The Regis School, Westloats Lane, Bognor Regis, PO21 5LH.

Present:

Mr Edwards (Chairman) (Bersted;), Ms Flynn (Felpham;), Mrs Hall (Nyetimber;), Mr Patel (Bognor Regis West & Aldwick;), Mrs Pendleton (Middleton;), Mr Dingemans, Mrs Richardson, Mr Knight, Mr Cunard, Mrs Wild, Mr Pickthall and Clark

Apologies were received from Mr Whittington (Fontwell;), Mr Bence, Mrs Bence, Mr Brown, Mr Charles and Mr English

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### **14. Welcome**

14.1 The Chairman welcomed members of the public to the meeting and asked Committee Member and Officers to introduce themselves.

### **15. Declarations of Interest**

15.1 There were no Declarations of Interest from members present.

### **16. Presentation: Refill Scheme**

16.1 The Minutes of the last meeting of the Joint Western Arun Area Committee held on 13 June 2018 were approved as a correct record and signed by the Chairman.

### **17. Urgent Matters**

17.1 There were none.

### **18. Progress Statement**

18.1 The Committee noted the progress statement.

### **19. Presentation: Your Energy Sussex**

19.1 The presentation was deferred to the next meeting.

### **20. Presentation: Refill Scheme**

20.1 The Committee received a presentation from Catherine Cannon, Team Leader for Sustainability, on the West Sussex Refill Scheme.

20.2 The presentation included details on the following:

- The aims of the scheme were to promote healthy living of residents by promoting more water drinking and reducing pollution through the re-use of water bottles.
- The scheme looked to have water refill points across the County in community building and private businesses.
- The project could potentially have a positive impact on the economy by increasing footfall for Local Businesses.

20.3 The Committee were asked to support the project by promoting it in local communities. The Committee gave thanks for the presentation.

## 21. **'Talk With Us' - Public Question Time (15 Minutes)**

21.1 The Chairman invited Members of the public to ask questions on matters that did not appear on the Agenda. In response to the questions the following was advised:

22.2 JWAC could be used as a forum for all tiers of government to work together to provide services for young people including youth clubs and youth projects. It was advised that the Integrated Prevention and Earliest Help (IPEH) team could be invited to a future meeting of JWAAC to provide information on services available to residents.

22.3 A resident asked if a manhole cover in Old Rectory Road could be repaired as it had been damaged for a lengthy period of time. Ben Whiffin advised he would investigate whose responsibility the man hole cover was and respond accordingly.

22.4 A concerned resident advised that there was no street lighting on footpaths in Old Rectory Gardens, which was causing a potential danger to local residents. It was asked if something could be done to rectify this. Jackie Follis, head of Policy Arun District Council, advised she would investigate and provide a written response to the resident directly.

22.5 A resident of Bersted Park and Willows Edge raised concerns over issues of dangerous parking on the main road in the area. It was advised that this was an ongoing issue and requested that a TRO be investigate to alleviated the potential danger to the area. The Highways Manager advised that the road in question was at the time an unadopted highway. It was also advised that in order to meet the national standard the road needed recovery works. Once this had been completed a TRO including Double Yellow Lines could be implemented.

## 22. **Community Policing Update**

22.1 The Chairman invited acting Inspector Danny West to the meeting who provided an update on neighbourhood policing in the JWAAC area. The Committee were invited to raise comments, concerns and questions. Following these the following was advised:

22.2 There had been an increase recruitment for the Prevention team across West Sussex, allowing for better public service delivery with more

work being completed.

22.3 Chichester Custody Centre would be closing, however a review of the impact showed that this would cause very limited impact to service provision in the locality.

22.4 Due to increase in service levels a total of 26 interventions had taken place in the JWAC area over a period of 16 days in December.

22.5 The following were known issues in the area with key focus from the service provider:

- County wide drug dealing and 'cuckooing'
- Anti-social behaviour in town centre
- Aggressive begging in town centres.

22.6 The crime statistics provided to the committee showed several general trends including:

- Overall reduction in anti social behaviour
- Reduction in domestic burglary
- Reduction in grand theft auto
- Overall increase in violent crime, potentially related to an increase in the reporting of domestic violence/abuse.

22.7 In response to questions raised by members of the committee the following was advised:

- Increases in car theft to localities was not directly explainable, however this could be linked to valuable items being left on display.
- An increase in domestic abuse/violence statistics is believed to be because reporting is higher, not because there are more incidents

## **23. Community Initiative Funding**

23.1 The Committee considered a report by the Director of Law and Assurance which sought a decision from the County Council Members of the Committee on applications received under the Community Initiative Funding Scheme.

23.2 The Committee discussed each project separately on its respective merits for which funding was sought. The committee indicative support or otherwise for each application.

23.3 It was RESOLVED that the County Councillors of the Committee allocated Community Initiative Funding as follows:

263/JWAAC – Sussex Cubs for Young People Ltd, CREATE a positive future in Bognor, up to £3,000 – Towards the cost of youth work training courses for adult volunteers.

And

Deferred the following application as it had not begun fundraising and the Committee Members required more information regarding the project prior to making a decision:

262/JWAAC – HFT Sussex: Inclusive Music festival.

**24. Highways and Transport Subgroup**

24.1 The Chairman referred Members to the Minutes of the last meeting of the Highways and Transport subgroup (copy attached to signed minutes).

24.2 The Committee were asked to note the recommendations included in the Minutes, including a recommendation on Prioritisation of Traffic Regulation Orders and Felpham, Summerly Lane Mini Roundabout and consider these recommendations under the appropriate agenda item.

24.3 The Committee noted the minutes.

**25. Community Highways Schemes**

25.1 The Committee considered a written report from the Director of Highways and Transport and were asked to note the update included.

25.2 The Committee thanked officers for the informative update and were happy to note the content.

**26. Prioritisation of Traffic Regulation Orders**

26.1 The Committee considered the written report from the Director of Highways and Transport and Head of Highways Operations and the Traffic Regulation Orders set out in appendix A of the report.

26.2 In response to questions from the Committee the Highways Manager gave background as to how each Traffic Regulation Order was scored and how points were accredited.

26.2 it was RESOLVED that the County Council Members of the Joint Western Arun Area Committee agreed to progress the highest two approved Traffic Regulation Orders which should be completed as a priority:

- Nyewood Lane, Bognor Regis and
- Elmer Road, Middleton-on-Sea,

**27. Felpham, Summerley Lane Mini Roundabout and relocation of controlled crossing - objections arising from advertisement of the traffic regulation order (TRO)**

27.1 The Committee considered a written report from the Executive Director Economy, Infrastructure & Environment and Director of Highways & Transport, and the recommendation to approve the scheme.



27.2 The Committee also considered the recommendation from the Highways and Transport Subgroup to endorse the scheme.

27.3 In response to questions from Members it was advised that, if approved, the project would be implemented as early as the 2019 Financial Year.

27.4 Some concern was raised over the necessity of the Traffic Regulation Order, however the majority of Members were in favour of the scheme in the interest of safety of the local residents and road users.

27.5 It was therefore RESOLVED that the County Council Members of the Committee, having considered the responses to the formal consultation on the Felpham, Summerley Lane Roundabout Traffic Regulation Order, authorise the Director of Law and Assurance to make the order as advertised and the Director of Highways and Transport to install the scheme.

**28. Authority School Governors**

28.1 The Committee noted the vacancies for Local Authority School Governors as set out in appendix B of the report.

**29. Items raised by Parish and Town Councils**

29.1 The Chairman invited Members of the Parish and Town Councils to ask questions of Officers Present.

29.2 In response to questions it was advised that the building and installation of new pedestrian pavements could be achieved through the use of Section 106 funding and could be implemented as part of Planning Conditions associated with new developments.

**30. Future Agenda Items**

30.1 The Chairman reminded Members of the Committee to forward any items for future meetings to Democratic Services if they wished for them to be discussed.

**31. Date of Next Meeting**

31.1 The Chairman confirmed that the next meeting of the Committee was scheduled for the 6 February 2019 at 7pm at the Regis School in Bognor Regis.

Chairman

The meeting closed at 8.25 pm

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## West Sussex County Council

### Urgent Action

The following decision has been taken under the urgent action procedure by the Director of Law and Assurance, in consultation with the Chairman of the Joint Western Arun Area Committee and relevant Select Committee Chairman.

<b>Decision Title &amp; Ref No:</b>	Community Initiative Fund - Urgent Action WA06 (18/19)
<b>Officer responsible for Decision</b>	Tony Kershaw - Director of Law and Assurance
<b>Committee</b>	Joint Western Arun Area Committee
<b>Decision published</b>	14 December 2018
<b>West Sussex Plan priority</b>	Best Start in Life
<b>Electoral Divisions</b>	Fontwell
<b>Key Decision</b>	No
<b>Purpose</b>	The Community Initiative Fund is a County Local Committee (CLC) administered fund that provides assistance to local community projects.
<b>Decision</b>	<p>The Director of Law and Assurance, in consultation with the Chairman of the Joint Western Arun Area Committee and the Chairman of the Performance and Finance Select Committee, has used his delegated powers under Standing Order 3.45 to approve the following CIF Application:</p> <p>281/JWAAC- Dancing Together, £500 towards a programme of dance workshops for a group of disabled and non-disabled children.</p>
<b>Interest and nature of interest declared</b>	None.
<b>Reason for urgency</b>	Due to an invoice requiring immediate payment. Waiting for the next committee meeting would mean a retrospective payment would be proposed, which is against the Community Initiative Funding criteria.
<b>Service Contact</b>	Jack Caine, Democratic Services Officer - Tel: 033 022 28941
<b>Democratic Services Contact</b>	Jack Caine Tel: 0330 22 28941
<b>Background Papers</b>	See report for details

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## Sussex Police - West Sussex Neighbourhood Crime By Rolling Year

Neighbourhood Crime Comparison for the Rolling Years 01/01/2018 to 31/12/2018 and 01/01/2017 to 31/12/2017



**Sussex Police**  
Serving Sussex

### Arun

Rolling Year 01/01/2018 to 31/12/2018																				
Neighbourhood Policing Description	Crime	Change Crime	Alcohol Related Crime	Change Alcohol	Public Place Violent Crime	Change PPVC	Serious Sexual Offences	Change SSO	Domestic Abuse	Change DA	ASB	Change ASB	Criminal Damage	Change CD	Burglary	Change B	Other Theft & Handling	Change OTH	Vehicle Crime	Change VC
Aldwick East	139	-40	17	-5	21	-10	0	0	45	11	38	-44	15	-13	18	-3	17	4	12	-14
Aldwick West	120	-16	13	0	20	-11	0	0	21	-7	22	-8	19	12	15	0	16	-7	8	-2
Angmering	521	99	46	25	126	14	0	-1	84	12	125	2	68	12	22	-3	94	11	44	12
Arundel	295	6	31	0	54	-17	1	0	43	-4	94	-4	53	3	26	-7	41	4	34	-3
Barnham	408	23	51	15	75	-18	1	1	98	28	88	-48	39	-12	43	7	63	-12	45	6
Bersted	760	-173	83	0	143	-4	0	-4	138	15	174	-56	69	-17	30	-8	264	-150	53	0
Bognor Marine	1,137	111	214	11	345	95	0	-2	110	9	453	23	103	3	45	-8	418	4	26	-14
Brookfield	322	32	37	6	56	6	0	0	73	11	80	-51	46	-16	19	6	49	-7	32	12
Clapham & Findon	95	-50	9	-1	27	8	0	0	21	-10	27	-7	13	-23	11	-1	6	-5	10	1
East Preston & Kingston	253	40	24	3	51	10	0	0	51	9	117	28	49	9	19	-14	49	19	19	5
Felpham	443	-78	41	-11	66	-19	0	0	89	-1	147	-57	67	4	48	1	61	-23	53	-44
Ferring	123	-58	5	-11	33	-2	0	0	33	4	28	-24	11	-16	7	-13	27	-14	12	-7
Ham	668	13	90	-7	134	-13	2	0	190	23	184	-100	131	29	37	-13	78	-9	35	-9
Hotham	819	151	146	21	234	59	1	-1	147	38	323	76	79	-17	52	11	166	50	44	-12
Littlehampton Beach	262	-7	24	-16	50	4	0	0	60	9	92	-10	53	3	24	-9	40	-1	16	6
Littlehampton River	889	-49	144	-26	273	2	0	0	163	48	505	95	153	27	55	-15	166	-67	41	-9
Middleton	132	-15	15	4	28	6	0	0	36	11	92	2	14	-6	13	4	13	-8	7	-25
Orchard	467	-1	67	9	91	-8	0	0	116	35	129	-43	78	18	35	11	83	-42	25	-17
Pagham & Rose Green	240	-34	32	5	60	9	1	0	63	4	68	-22	26	-12	18	-3	44	-29	14	-11
Pevensey (Bognor)	471	-67	76	26	108	-4	1	1	120	27	139	-46	82	23	10	-31	56	-63	20	-35
Rustington	661	44	62	3	139	29	0	0	122	28	198	0	83	-4	66	6	134	-40	56	20
Walberton	170	55	8	6	20	10	0	0	20	11	23	-8	23	18	20	3	16	-21	57	43
Wick with Toddington	376	24	28	-22	45	-15	0	-1	90	-15	102	-14	63	2	24	6	61	-9	39	15
Yapton	298	-42	22	-8	50	-3	0	0	50	-23	112	-11	46	6	28	-11	35	-15	26	5
<b>Total</b>	<b>10,069</b>	<b>-32</b>	<b>1,285</b>	<b>27</b>	<b>2,249</b>	<b>128</b>	<b>7</b>	<b>-7</b>	<b>1,983</b>	<b>273</b>	<b>3,360</b>	<b>-327</b>	<b>1,383</b>	<b>33</b>	<b>685</b>	<b>-84</b>	<b>1,997</b>	<b>-430</b>	<b>728</b>	<b>-77</b>

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**Update from the Area Highways Manager on Infrastructure across the Western Arun Area.**

**Frith Road**

Traffic calming scheme designed and advertised. Less than 5 objections received during the consultation and which will require a delegated officers report. Subject to normal call-in protocol, scheme due for construction in financial year 19/20.

**Rowan Way**

The completed Rowan Way detailed design is currently with Balfour Beatty for programming. Works are expected to take place during 2019/20 financial year – the Bognor Regis Retail Park retailers and managing agent will be invited to assist the determination of actual dates in an effort to avoid peak shopping periods.

The permanent traffic regulation order to ban right turn manoeuvres into and from the retail park has been advertised and received four objections and which will require a delegated officers report. Subject to normal call-in protocol, works are due to be undertaken in financial year 2019/20.

**Summerley Lane**

Works commenced Monday 21<sup>st</sup> January 2019 and anticipated to last 6 weeks. Single lane working with temporary traffic lights for the duration of the works. Mini roundabout will assist traffic leaving Summerley Lane, will also break up the flow of traffic on the B2259 (lower speeds, and helps make the bypass a slightly more attractive option for through traffic). The controlled crossing is being moved to outside of the petrol station (needed moving as otherwise it would have been too close to the new mini roundabout). The 2 existing traffic islands (west of Summerley Lane on the B2259, and just inside the Summerley Lane junction) are being replaced with wider, more pedestrian friendly refuge islands. The road will be resurfaced through the whole of this area while we have workers on site.

**Felpham 20 limit**

The majority of roads (all public roads except the main roads) are in a proposal for an area wide 20 mph speed limit. This includes 2 pairs of speed cushions in Summerley Lane (near the playing field) to help slow traffic. There will be speed limit signs at all the 'entry' points with occasional reminders painted on the road (white speed limit roundels) within the area. A small section of DYL adjacent to the new mini roundabout will also be advertised. Formal public consultation is due to start in the next month. It may be possible to implement in 19/20 subject to the normal statutory consultation protocol.

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**Joint Western Arun County Local Committee****Community Initiative Funding****6 February 2019****Report by Director of Law and Assurance****Ref: (WA06(18/19))****Key Decision:  
No****Part I****Electoral Divisions:  
All in Joint Western  
Arun CLC Area****Recommendation**

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

**Proposal****1. Background and Context**

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people's wellbeing and support [The West Sussex Plan](#).

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link

[http://www.westsussex.gov.uk/your\\_council/meetings\\_and\\_decision-making/county\\_local\\_committees/community\\_initiative\\_funding.aspx](http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx)

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd ([www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)) funding platform and pitch to the Community Initiative fund.

**2. Proposal**

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges will be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

**3. Resources**

For the 2018/19 financial year, Joint Western Arun CLC had a total of £32,999.96 for allocation, of this £22,260.96 is still available for allocation.

Details of awards made in the current program and previous financial year are included in Appendix B.

There are three new pitches for consideration by the Committee.

One pitch is in fundraising stage with a total project cost of £2,213.00.

One pitch is in fundraising stage with a total project cost of £4,452.00.

One pitch is in fundraising stage with a total project cost of £4,648.00.

These are outlined in Appendix A and can also be viewed at:

[www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

CIF is intended for applications up to £5,000.

## **Factors taken into account**

### **4. Consultation**

Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

### **5. Risk Management Implications**

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

### **6. Other Options Considered**

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so.

### **7. Equality Duty**

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

## **8. Social Value**

The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

## **9. Crime and Disorder Act Implications**

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

## **10. Human Rights Act Implications**

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

**Tony Kershaw**

Director of Law and Assurance

**Contact:** Jack Caine – 0330 222 8941

### **Appendices**

Appendix A – Current pitches for consideration by the Committee

Appendix B - Awards made in the current and previous financial year

**Background Papers:** Pitches are available to view on [www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

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## **Current pitches**

The following projects have pitched to the Community Initiative Fund since the last meeting:

Actively Fundraising –

- **284/JWAAC – 4Sight Vision Support, Space 4 Sight, £2,213.00 – Towards purchasing equipment for people living with sight loss.**  
<https://www.spacehive.com/space-4-sight>
- **286/JWAAC – Bognor Bike Community CIC, Bognor Bike Recycling, £4,452.00 – Towards purchasing additional bike parts and public liability insurance to launch the project.**  
<https://www.spacehive.com/bognor-bike-recycling>
- **323/JWAAC – Eastergate Village Hall, Community kitchen Eastergate Hall, £4,648.00 – Towards funding a kitchen refurbishment and installing a double oven, gas hob and new counter.**  
<https://www.spacehive.com/community-kitchen-eastergate-hall>

In Preparation –

**There are currently no pitches in preparation stage.**

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### Community Initiative Funding: Summary for 2018/19 and 2017/18

The following applications have received funding during the **2018/19** financial year to date:

<b>Applicant</b>	<b>Summary</b>	<b>Member</b>	<b>Awarded</b>	<b>Evaluation</b>
<b>210/JWAAC</b> – Bognor Institute of Laughter Home Tour	Towards cost of set/props/costume materials, hire of audio visual equipment, local advertising & more	Francis Oppler	£2,239.00	No feedback received
<b>211/JWAAC</b> – Regis School of Music Building SOS	Towards the restoration and renovation of the kitchen and public toilets	Francis Oppler	£5,000.00	No feedback received
<b>263/JWAAC</b> – CREATE a positive future in Bognor	Towards youth work training course costs for adult volunteers	Ashvin Patel	£3,000.00	No feedback received
<b>281/JWAAC</b> - Dancing Together	Towards cost of 4 dance workshops and filmmaking	Derek Whittington	£500.00 (Urgent Action)	No feedback received

The following applications received funding during the **2017/18** financial year:

<b>Applicant</b>	<b>Summary</b>	<b>Awarded</b>	<b>Member</b>	<b>Evaluation</b>
Barnham Signal Box	For the addition of a semaphore signal	£4024.00	Derek Whittington	
Bognor Regis Town Youth FC	For new kit and training equipment	£2470.49	Ashvin Patel	
60 Minutes of Classical Music	Towards the purchase of trombones to set up a trombone band	£900.00	Ashvin Patel	
Bognor Regis Youth Cricket Club	For new kit and training equipment	£ 2323.75	Ashvin Patel	
Blakes Meed Community Association	Halloween event equipment	£2323.75	Hilary Flynn	
Willowhale Community Centre	Towards new flooring	£2500.00	Dawn Hall	
Grandads Front Room	Towards setting up a community hub	£ 750.00	Francis Oppler	
Felpham Sailing Club	Towards 1 RS Tera Dinghy	£2700.00	Hilary Flynn	
Home-Start Arun	Towards training	£362.50	Jacky Pendleton	
TS Montrose, Nautical Training Corps	Towards storage	£1500.00	CLC General	
Bognor Regis Camera Club	Towards a new projector	£1000.00	Hilary Flynn	
Southdowns Folk Festival	Towards setting up making your mark	£1500.00	Ashvin Patel	
Aldingbourne Trust	Towards no.73 Aldwick Road	£1750.00	Ashvin Patel	
Bognor Regis Armed Forces Committee	Regis Armed Forces Day 2018	£1569.33	Ashvin Patel	
Pagham Cricket Club	Towards Cricket nets	£1500.00	Dawn Hall	
International Birdman	Towards International Birdman 2018	£1000.00	Francis Oppler	
Middleton on Sea Pond and Village Green	Towards footpaths and seating	£1000.00	Jacky Pendleton	





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**Joint Western Arun Area County Local  
Committee**

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**Joint Western Arun Area County Local Committee**

**Community Initiative Fund application**



**CLC Reference:** 284/JWAAC

**Local Councillor:** David Edwards

**Status:** Fundraising Stage

**Project Cost:** £2,213.00 (as found under crowdfunding goal total)

**Project Title:** Space 4 Sight

**About:**

Creating an accessible activity hub to home vibrant and social engagement for people living with sight loss and the wider community. Designed and created with accessibility and remaining independence at the core, we want your support to create a unique community area, fitted out with all the appropriate furnishings and equipment for wider inclusion – specifically tailored for people living with sight loss. Everyday 250 people in the UK begin to lose their sight, and here at 4Sight Vision support we work to make a positive difference for people living with sight loss in West Sussex. Creating practical support, raising awareness, opportunity for participation and learning how to remain independent. This multipurpose room will become the place to host sports groups, meetings, talks, demonstration days, social events, films, and many other initiatives with great accessibility. We not only can open our doors to more members for our clubs as we increase our capacity, but also open up opportunity to other organisations to host activities looking for a specifically accessibility equipped space for inclusion and diversity.

**Project Delivery Manager:** 4Sight Vision Support

### **About me:**

For nearly 100 years, 4Sight Vision Support have been the leading sight loss charity supporting the visually impaired community of West Sussex. Sight loss can happen to anyone of us at any time. Everyday 250 people in the UK begin to lose their sight. Today there are 30,000 people with sight loss in West Sussex alone. At the heart of our holistic & person-centred services is a commitment to ensuring that a diagnosis of sight loss is not a one-way road to loss of independence and isolation. With your support 4Sight Vision Support will be the charity that is there for the people of West Sussex at the time when it matters most.

Website: <http://www.4sight.org.uk>

### **Why we're pitching for a pledge:**

Sight loss can happen to anyone of us at any time and today you can make a positive difference to someone's life.

### **What we'll deliver:**

- Convert empty unused space to a multipurpose room.
- Equip room with all the appropriate furnishings and equipment for people living with sight loss - and other disabilities
- Adapt current facilities to ensure function and accessibility is continued

### **Why it's a great idea:**

For nearly 100 years, 4Sight Vision Support have been the leading sight loss charity supporting the visually impaired community of West Sussex. Sight loss can happen to anyone of us at any time, and Today there are 30,000 people with sight loss in West Sussex alone. At the heart of our holistic & person-centred services is a commitment to ensuring that a diagnosis of sight loss is not a one-way road to loss of independence and isolation. One way this is carried out is through our volunteer led clubs and social activities. However, currently we do not have a room that can tailor comfortably and safely for 'large groups' of people. This puts a limitation on what clubs and activities can be offered in this area. With your support we can make this space more accessible and inclusive, with a new converted multipurpose function room. This ground floor activity hub will not only benefit our members and volunteers, but will also support other local organisations host accessible activities.

### **Steps to get it done:**

- Convert empty unused space to a multipurpose room
- Equip room with all the appropriate furnishings and equipment for people living with sight loss - and other disabilities
- Adapt current facilities to ensure function and accessibility is continued

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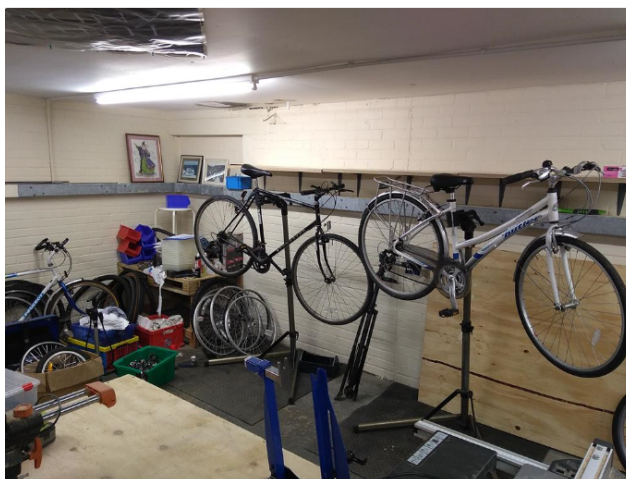


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**Joint Western Arun Area County Local Committee**

**Community Initiative Fund application**



**CLC Reference:** 286/JWAAC

**Local Councillor:** Francis Oppler

**Status:** Fundraising Stage

**Project Cost:** £4,452.00 (as found under crowdfunding goal total)

**Project Title:** Bognor Bike Recycling

**About:**

To recycle unused bikes and help people learn skills to help maintain bikes, which would then be provided at low cost to those in need of cheap transport.

This project aims to be a low cost source of sustainable transport, by recycling donated or unused bikes which might otherwise end up going to landfill. In addition, we'll act as a hub for people to either act as a volunteer to help work on the bikes or simply learn valuable skills to help them maintain their own bikes. Longer term we also want to provide training to teach people how to ride a bike on the road in a confident way. The money raised will be used to buy the most commonly needed bike parts such as brake & gear cables, brake pads, inner tubes and tyres, as well as additional tools. In addition, it would also cover public liability insurance in respect of volunteers and the training provided to the public.

**Project Delivery Manager:** Bognor Bike Community C.I.C.

### **About me:**

Bognor Bike Community CIC is a Community Interest Company formed by Adam Bell, his wife Rebecca Olds and Dave Barton who is a director of a local green energy project, who are all long term cyclists and have always been interested in promoting cycling as a sustainable form of transport, along with Danny Dawes from Grandad's Front Room CIC. Adam, having taken early retirement and retraining as a bike mechanic and Bikeability cycle trainer and moving to Bognor Regis, had wanted to expand on a small-scale bike recycling project he had previously run in conjunction with Sustrans in the Luton area. All 4 directors of Bognor Bike Community CIC share a common belief in wanting to improve the local environment and enable residents to take positive steps to improve their health.

### **Why we're pitching for a pledge:**

This project will empower residents to be more active by cycling, as well as learning new skills to look after their bikes.

### **What we'll deliver:**

- Provide low cost transport to those in need
- Provide the local community with a vibrant hub offering low cost workshops
- Protect the environment by saving items from landfill
- Improve mental & physical health by getting more people cycling
- Teach valuable mechanical skills

### **Why it's a great idea:**

In Bognor Regis, 34% of households don't have access to a car, compared with the national average of 25%. Over 60% of adults are overweight, with around half doing no exercise. Nationally 3 million bikes are sold each year and yet only 2% of all journeys are by bike. It's estimated that 150,000 bikes are thrown away each year. This project will aim to recycle and rebuild unused bikes and increase the numbers of people cycling as well as providing them with the skills to help look after a bike. In addition to improving the mental and physical health of those benefiting, the project would also have the advantage of reducing the burden on local health resources. This is due to the fact that cycling regularly, either to work or for leisure, has proven benefits resulting in increased longevity and reduced incidences of ill health.

### **Steps to get it done:**

- Buying additional tools and equipment to start project
- Achieve initial target of 150 bikes being recycled within the first year
- Ensure at least 50 people have learnt simple bike maintenance skills

Initially the project will operate out of premises provided by Grandad's Front Room CIC, but longer term, as more people become involved, the project will look for its own

premises and seek to provide other services of benefit to the community, to act as a central hub for cycling related activities and possibly provide a café.

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**Joint Western Arun Area County Local Committee  
Community Initiative Fund application**



**CLC Reference:** 323/JWAAC

**Local Councillor:** Derek Whittington

**Status:** Fundraising Stage

**Project Cost:** £4,648.00 (as found under crowdfunding goal total)

**Project Title:** Community kitchen Eastergate Hall

**About:**

Changing current kitchen to cater for community events such as Coffee Mornings, Brunches, Lunches. At the moment we struggle to cater for the 100+ attendees with our current facilities.

Since EPC employed a Community Facilities in 2017, Eastergate Village Hall has turned into a hub of engagement bringing previously isolated, lonely locals together. 'Nina's Friendly Coffee Morning' every Tuesday has up to 80 regulars. The recent New Year's Day Brunch had 100+. We now need to change our equipment to cater for our ever increasing need. So many neighbours are alone - the simple opportunity to attend a friendly event and to eat with others is so important. We hope to raise funds to modify our existing kitchen to give more work surface space, replace our electrical domestic style oven and hob with larger model. We aim to follow in Emsworth and Funtingtons footsteps and hold a Christmas Day lunch. Nobody should be alone on this day of celebration.

**Project Delivery Manager:** Eastergate Village Hall

**About me:**

Website: <http://eastergate-pc.gov.uk>

**Why we're pitching for a pledge:**

Since March 2018 Eastergate has become a buzz of activity.

Weekly coffee mornings/brunch has encouraged many to become part of the community.

**What we'll deliver:**

- Replace the existing kitchen equipment to cater for our increasing Community Events

**Why it's a great idea:**

This project will enable MORE Community Events. Regular Brunches, Pop up Super Clubs. Even the possibility of a daily Community Cafe.

**Steps to get it done:**

- Purchasing the equipment, having it fitted, announcing the next community event

**Joint Western Arun County Local Committee****6<sup>th</sup> February 2019****Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies****Report by Director of Education & Skills****Ref:  
(WA(18/19))****Key Decision:  
No****Part I****Electoral  
Divisions: All in  
CLC Area****Executive Summary**

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

**Recommendation**

That the nominations for appointments / reappointment of Local Authority Governors set out in Appendix A, be approved.

**Proposal****1. Background and Context**

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority Governor.

- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.
- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

## **2. Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
  - i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
  - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
  - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Executive Director since it is usually advantageous to bring in experienced governors from other areas

- iv) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.
- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

### **3. Reappointments**

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

### **4. Current Vacancies**

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

### **5. Proposal**

- 5.1 That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

### **6. Resources**

- 6.1 There are no resource implications arising from this decision as it is a nomination to a governing body.

## **Factors taken into account**

### **7. Consultation**

- 7.1 Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

### **8. Risk Management Implications**

- 8.1 There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

### **9. Other Options Considered**

- 9.1 County Councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision.

### **10. Equality Duty.**

- 10.1 The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

### **11. Social Value**

- 11.1 None

### **12. Crime and Disorder Act Implications**

- 12.1 None

### **13. Human Rights Implications**

- 13.1 None

**Paul Wagstaff**  
**Director of Education & Skills**

Contact: Governor Services Administrator  
03302228887

**Appendix A:** Local Authority Governors - Appointments, Reappointments or Nominations

**Appendix B:** Current Vacancy List

**Background Papers:** None.

## **Local Authority Governors - Nominations Under the 2012 Regulations**

### **Maintained Schools**

Nominations for Reappointment:

#### **Aldingbourne Primary School**

Mrs Rebecca Peters for a further four year term

Nominations for Appointment:

#### **Bersted Green Primary School**

Ms Rachel Ayuba for a four year term

#### **Walberton and Binsted C of E Primary School**

Mrs Christine Porter for a four year term

### **Academies:**

Nominations for Reappointment:

Nominations for Appointment:

### **Temporary Governing Bodies**

Nominations for Reappointment:

Nominations for Appointment:

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Authority Governor Vacancies for Joint Western County Local Committee Area

School	Division	Division Member	Vacant From	Current Status	Chairman	Head
Rose Green Infant School	Nyetimber	Dawn Hall	Nov-17	Outstanding	B Lander/ S Francis	Julie Holloway

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